

# IDAHO NEXT STEPS COACHING WORKSHOP SCHEDULE



## COMPUTER SKILLS

- March 28 3pm** – Introduction to Excel, *Nampa Library*  
**April 2 4pm** – Introduction to Microsoft PowerPoint, *TVCC Caldwell*  
**April 11 3pm** – Excel: Formulas & Functions, *Nampa Library*  
**April 23 4pm** – Intro to Gmail and Google Apps, *TVCC Caldwell*  
**April 25 3pm** – Introduction to Microsoft Excel, *Nampa Library*  
**May 9 3pm** – Excel: Formulas & Functions, *Nampa Library*

## ENTREPRENEURIALISM

- April 8 5:30pm** – Writing a Business Plan  
**April 15 5:30pm** – Calculating Start-Up Costs for My Business  
**April 22 5:30pm** – The Basics of Starting a Business  
**April 29 5:30pm** – Intro to QuickBooks

## PROFESSIONAL SKILLS

*(A 4-week workshop series)*

- April 3, 10, 17, 24 6pm** – Improve Basics with Megan Bryant



Register at:

[idahonextstepscoaching.com/workshop-events](http://idahonextstepscoaching.com/workshop-events)

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